

AGENDA
MULTIFAMILY RENT CALCULATION

DAY ONE

- 8:00 **Registration**
- 8:30 **Welcome and Introductions**
- 8:45 **Course Overview**
Learning Outcomes
Overview of HUD-50059 Form
- 9:00 **Annual Income)**
 ▪ Inclusions
- 10:15 **Break**
- 10:30 **Inclusions (continued)**
 ▪ Exclusions
 ▪ Phasing out EID
- 12:00 **Lunch (on your own)**
- 1:00 **Assets**
 ▪ Inclusions
 ▪ Exclusions
 ▪ Market Value
 ▪ Cash Value
 ▪ Anticipated Income
- 2:00 **Adjusted Income Calculation**
 ▪ Dependent Allowance
 ▪ Elderly/Disabled Allowance
 ▪ Child Care Allowance
 ▪ Disability Assistance Expense
 ▪ Medical Expense
- 2:30 **Break**
- 2:45 **Enterprise Income Verification (EIV)**
- 5:00 **End of Day One**

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MULTIFAMILY RENT CALCULATION

DAY TWO

- 8:00 **Enterprise Income Verification (EIV) (continued)**
- 10:15 **Break**
- 10:30 **Discrepancies and Errors**
- 12:00 **Lunch (on your own)**
- 1:00 **Rent Calculation**
- Total Tenant Payment (TTP)
 - Minimum Rent
 - Prorated Assistance for Mixed Families
 - Tenant Rent
 - Rent Calculation
- 2:30 **Break**
- 2:45 **Rent Calculation Quizzes**
- Rent Calculation Case Studies**
- 5:00 **End of Day Two**

DAY THREE

- 8:00 **Rent Calculation Case Studies (continued)**
- 9:00 **Certificates of Participation Awarded**
- End of Seminar**
- 10:15 **Break**
- 10:30 **Multifamily Rent Calculation Certification Examination**
(Optional: Exam fee required)
- 12:30 **End of Exam**