

**AGENDA**  
*MULTIFAMILY RENT CALCULATION*

**DAY ONE**

- 8:00**      **Registration**
- 8:30**      **Welcome and Introductions**
- 8:45**      **Course Overview**  
              **Learning Outcomes**  
              **Overview of HUD-50059 Form**
- 10:15**     **Break**
- 10:30**     **Annual Income (continued)**
  - Inclusions
- 12:00**     **Lunch (on your own)**
- 1:00**      **Annual Income (continued)**
  - Exclusions
  - Phasing Out EID
  - RAD Rent Phase-in Calculations
- 2:15**      **Break**
- 2:30**      **Assets**
  - Inclusions
  - Exclusions
  - Market Value
  - Cash Value
  - Anticipated Income
- 5:00**      **End of Day One**

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**DAY TWO**

- 8:00**      **Adjusted Income Calculation**
- Dependent Allowance
  - Elderly/Disabled Allowance
  - Child Care Allowance
  - Disability Assistance Expenses
- 10:15**      **Break**
- 10:30**      **Adjusted Income Calculation (continued)**
- Medical Expenses
- Verification**
- 12:00**      **Lunch (on your own)**
- 1:00**      **Enterprise Income Verification (EIV)**
- Rent Calculation (continued)**
- Total Tenant Payment (TTP)
  - Minimum Rent
- 2:15**      **Break**
- 2:30**      **Rent Calculation (continued)**
- Prorated Assistance for Mixed Families
  - Tenant Rent
  - Rent Calculation
- Rent Calculation Quiz**
- 5:00**      **End of Day Two**

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**DAY THREE**

- 8:00**      **Rent Calculation Case Studies**
- 10:15**     **Break**
- 10:30**     **Rent Calculation Case Studies (continued)**
- 11:15**     **Certificates of Participation Awarded**
- 11:30**     **End of Seminar/Lunch (on your own)**
- 12:30**     **Multifamily Rent Calculation Certification Examination**  
(Optional: Exam fee required)
- 3:30**      **End of Exam**