

AGENDA
DEVELOPING AND MANAGING PROJECT-BASED VOUCHERS OVERVIEW

DAY ONE

- 8:00 Registration**
- 8:30 Welcome and Introductions**
- Course Overview
 - Learning Outcomes
- 9:00 Project-Based Voucher Basics**
- What is PBV?
 - Roles of HUD, the PHA, the Owner, and Families
 - Key PBV Documents
 - PBV Program References
- Post Test**
- 10:15 Break**
- 10:30 PHA Plan Process**
- 5 Year or Moving-to-Work Agency Plan
 - Annual Plan
 - Administrative Plan
- Post Test**
- Establishing the PBV Program**
- HCV and PBV: Similarities and Differences
 - Ineligible Housing Types
 - Prohibition of Assistance in Subsidized Housing
- 12:00 Lunch (on your own)**
- 1:00 Establishing the PBV Program (continued)**
- Subsidy Layering Review
 - Environmental Review Requirements
 - Fair Housing and Equal Opportunity Considerations
 - Accessibility for Persons with Disabilities
 - Labor Standards Rent Adjustments
- 2:30 Break**

AGENDA
DEVELOPING AND MANAGING PROJECT-BASED VOUCHERS OVERVIEW

DAY ONE (continued)

- 2:45** **Establishing the PBV Program (continued)**
- Section 3 Equal Employment & Training Opportunities
 - Relocation Assistance
 - Setting Rents for PBV Units
- Learning Activity**
- Post-Test**
- Owner Proposal Selection Process**
- Overview of the Process
 - Competitive
 - Request for Proposals
 - Evaluation Criteria
 - Noncompetitive
 - PHA-Owned
 - Record Keeping
- 5:00** **End of Day One**

AGENDA
DEVELOPING AND MANAGING PROJECT-BASED VOUCHERS OVERVIEW

DAY TWO

- 8:00** **Owner Proposal Selection Process Continued**
Learning Activity
Project-Basing Veterans Affairs Supportive Housing (VASH)
Post-Test
Project Based Voucher Contracts
- Agreement to Enter Into a Housing Assistance Payments Contract
 - Housing Assistance Payments Contract – Part I
- 10:15** **Break**
- 10:30** **Project Based Voucher Contracts**
- Housing Assistance Payments Contract – Part II
 - HAP Contract Amendments
- PBV Project Files**
Post Test
Working with Families
- Eligibility and Waiting List Management
- 12:00** **Lunch (on your own)**
- 1:00** **Working with Families Continued**
- Eligibility and Waiting List Management continued
- Tenant Screening and Selection Criteria**
- PHA Requirements
 - Owner Requirements
- 2:30** **Break**
- 2:45** **Reasonable Accommodation**
Leasing PBV Units
Ongoing PHA PBV Responsibilities
Terminations
Post Test
- 5:00** **End of Day Two**