



# Housing Help Sessions

**2-Hour Audio Conference Training - \$129 Per Session and \$99 Recordings**

*Train on a budget with our Housing Help Sessions for the housing choice voucher and public housing programs.*

Call today to learn more about this exciting training alternative ■ 800.783.3100 ■ [sales@nanmckay.com](mailto:sales@nanmckay.com) ■ [www.nanmckay.com](http://www.nanmckay.com)  
Sessions begin at 10 A.M. PDT, 11 A.M. MDT, 12 P.M. CDT, 1 P.M. EDT and last 2-hours including a half-hour Q & A portion.

## March 12 - Preparing for and Conducting Hearings

Trainer: Cara Gillette  
Category: HCV and Public Housing Programs

This session will cover the following topics:

- The regulations
- Your policies
- Preparing for hearings
- Conducting hearings
- Making and writing hearing decisions

## May 14 - Fair Housing and Reasonable Accommodation

Trainer: Becky Gligo or John Achuff  
Category: HCV and Public Housing Programs

This session will cover the following topics:

- HUD's role of monitoring and enforcement
- What your PHA needs to do - areas to monitor
- 504 coordinator

## March 19 - EIV Update

Trainer: Annie Stevenson  
Category: HCV and Public Housing Programs

This session will cover the following topics:

- Latest HUD guidance
- Review of EIV management reports
- Data processing

## June 18 - Lease and HAP Contract

Trainer: Annie Stevenson  
Category: Housing Choice Voucher Program

This session will cover the following topics:

- Lease requirements
- Contents of the HAP contract
- PHA remedies



**Nan McKay**  
AND ASSOCIATES, INC.

# HOUSING HELP SESSIONS

## FEBRUARY - JUNE 2010 REGISTRATION FORM

Recordings are only \$30 with the purchase of a Housing Help Session

### METHOD OF REGISTRATION:

FAX: 619.258.5791

WEB: <http://store.nanmckay.com>

MAIL: 1855 Gillespie Way  
El Cajon, CA 92020

Sessions begin at 10 A.M. PDT, 11 A.M. MDT, 12 P.M. CDT, 1 P.M. EDT and last 2-hours including a half-hour questions portion. One phone line per registration.

Please check the sessions you would like to register for.

CURRENT PIH ALERT SUBSCRIBER?  YES - \$99  NO - \$129

### Mar 12 Preparing for and Conducting Hearings

Category: HCV and Public Housing Programs

- Session only  
 Session and recording - Add \$30  
 Recording only - \$99

### Mar 19 EIV Update

Category: HCV and Public Housing Programs

- Session only  
 Session and recording - Add \$30  
 Recording only - \$99

### May 14 Fair Housing and Reasonable Accommodation

Category: HCV and Public Housing Programs

- Session only  
 Session and recording - Add \$30  
 Recording only - \$99

### June 18 Lease and HAP Contract

Category: Housing Choice Voucher Program

- Session only  
 Session and recording - Add \$30  
 Recording only - \$99

## PARTICIPANT INFORMATION

An email address is required. You will receive the session materials and conference call information the day before the session via email.

PARTICIPANT FULL NAME: \_\_\_\_\_

E-MAIL ADDRESS (REQUIRED): \_\_\_\_\_

Please include a shipping address that is not a P.O. Box. We will ship you a plaque if you purchase and pass the certification exam for this seminar.

AGENCY: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

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CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

SHIPPING ADDRESS (NO P.O. BOXES): \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

## PAYMENT OPTIONS

To register using a credit card or purchase order, fax a completed registration form to 619.258.5791. Make checks payable to Nan McKay & Associates, Inc and mail the registration form(s) with your check to 1855 Gillespie Way, El Cajon, CA 92020. Payment must be received before registration can be confirmed. Please select one of the following payment options.

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PURCHASE ORDER NUMBER: \_\_\_\_\_

CHECK PAYABLE TO NMA ENCLOSED: Check #: \_\_\_\_\_

CHARGE MY CREDIT CARD:  VISA  Master Card  American Express

NAME ON CREDIT CARD: \_\_\_\_\_

CREDIT CARD #:

SECURITY CODE:      EXPIRATION DATE:   /

AUTHORIZED SIGNATURE (Please sign within the boundaries of the box below)

## POLICIES

**Trainers and Dates:** Trainers are subject to change. **Registration:** May be made using one of the following methods: credit card, check or purchase order (subject to credit approval). To register using a credit card or purchase order, fax a completed registration form to 619.258.5791. Make checks payable to Nan McKay & Associates, Inc and mail the registration form(s) with your check to 1855 Gillespie Way, El Cajon, CA 92020. Payment must be received before registration can be confirmed. **NMA reserves the right to change any policies or pricing at any time and in its sole discretion. For more information regarding refund, complaint and program cancellation policies, please contact our offices at 800.783.3100.**

Are you interested in saving even more on our Housing Help Sessions? As a PIH Alert subscriber, you can save \$30 / session.

Yes!

**\$349**