



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-5000

OFFICE OF PUBLIC AND INDIAN HOUSING

Dear Executive Director:

April 11, 2019

Subject: Housing Choice Voucher Non-MTW Program Cash Reconciliation – January through December 2018

The purpose of this letter is to provide to your public housing agency (PHA) the Housing Assistance Payments' (HAP) cash reconciliation as of December 31, 2018. The reconciliation entails the comparison of HAP funds disbursed to your PHA and HAP expenses that your PHA reported in the Voucher Management System (VMS) for the months of January through December 2018. The cash reconciliation enclosure also portrays the total estimated HUD-held reserves as December 31, 2018 after reconciliation. The VMS information was due to HUD on February 22, 2018.

The specific calculations for your PHA are provided and explained on the HAP reconciliation and Descriptions, which are both enclosed to this letter. Please review this information carefully, as it is critical to your planning for the remainder of CY 2019.

Note that if the **PHA-held funds** identified on Line 19 are a positive amount, HUD will offset these funds beginning June 2019 and continuing until fully collected. If, however, the PHA determines that additional funds are needed because of the scheduled offset(s), please note that HUD-held funds will continue to be available to your PHA for future HAP needs upon request to your assigned Financial Analyst at the FMC. Otherwise, if the PHA-held funds identified on Line 19 are a negative amount, a payment will be automatically disbursed up to the amount available on Line 19 (HUD-held funds). Any shortage not covered by HUD-held funds must be covered by the PHA with approved outside sources of funds.

Finally, if the HUD-held funds identified on Line 19 are a negative amount, this means the PHA has received funds from available CY 2019 Budget Authority, which indicates that the PHA is over-spending budget authority for the twelve-month period. PHAs in this instance, should be cognizant of the need to stay within available resources for the calendar year.

Should you have any questions concerning this reconciliation, please do not hesitate to contact your Financial Analyst at the Financial Management Center.

Sincerely,

Miguel A. Fontáñez

Digital signed by Miguel A. Fontáñez
DN: CN = Miguel A. Fontáñez, C = US,
O = Housing Voucher Financial Management
Division, OU = Director
Reason: I am approving this document

Miguel A. Fontáñez
Director
Housing Voucher Financial
Management Division

Enclosures